



Policy E34 Child Safety Risk Management Policy - Student Version

Purpose:

This policy is designed to keep students under 18 safe while attending Murray ACE Swan Hill Inc. by finding and managing potential risks in a systematic way.

Risk Identification

This step helps us find possible dangers before they become problems:

- **Policy Review:** We check that our practices at Murray ACE follow the latest child protection laws.
- **Talk to Stakeholders:** We involve staff, parents, participating schools and students to better understand any potential risks.
- **Environment Assessment:** We look at our spaces to ensure they're safe for younger people.
- **Activity Analysis:** We check that all activities are safe and appropriate for each age group.
- **Learning from the Past:** We review any previous incidents to make our safety measures better.

Risk Assessment

This process helps us figure out which risks are the most serious:

- **Risk Categorisation:** We sort risks into categories, like emotional dangers versus physical ones.
- **Vulnerability Analysis:** We look at the specific challenges that young people might face.
- **Risk Matrix Creation:** We use visual tools to see which risks need our immediate attention.

Risk Mitigation Strategies

These strategies help keep everyone safe and reduce the chances of incidents:

- **Policy Development:** We create clear rules about expected behavior to guide everyone at Murray ACE.
- **Staff Training:** We provide regular training on child safety so that all staff are well-informed and ready to help.
- **Supervision Protocols:** We make sure there are enough adults supervising to always keep kids safe.
- **Safety Procedures:** We have emergency plans in place that consider the needs of all children.
- **Parental Involvement:** We encourage parents to get involved, which helps make our community safer for everyone.

By using these strategies, we can create a safer environment for all.

Implementation

Putting this policy into action is crucial:

- **Assign Responsibilities:** Management oversee, to sure everything is followed.
- **Resource Allocation:** Murray ACE provide the tools needed to support safety efforts.
- **Communication Plan:** Clear messaging ensures everyone knows their role in maintaining safety.



Monitoring and Review

Keeping our environment safe is important, and we need to check on things regularly. Here's how we do it:

- **Regular Audits:** We have regular checks to see what's working well and what needs to be better.
- **Child Safety Risk Register:** We write down any issues that need fixing in a special list called the Child Safety Risk Register. We look at this list often to make sure we're making progress.
- **Incident Reporting System:** If something goes wrong or feels unsafe, there's a private way for everyone to report it. This helps us learn and be more transparent.
- **Feedback Mechanism:** We encourage everyone—students, parents, and staff—to share their thoughts and ideas. This helps us create a safer environment together.

Crisis Management Plan

Being ready for emergencies is important:

- **Crisis Protocols:** We have clear steps to follow at Murray ACE when something goes wrong, so everyone knows what to do.
- **Support Services:** We offer access to counselling for anyone who needs help dealing with their feelings after an incident.

Compliance and Legal Obligations

It's important to stay informed about laws that help protect everyone:

- **Legislative Awareness:** We make sure our staff are regularly educated about the laws that affect us, so we're always following the rules.
- **Reporting Obligations:** Staff are trained on how to report any concerns, making sure we all take responsibility for safety.

By following this plan, we can handle emergencies effectively and keep everyone safe.

Conclusion

By following this structured Child Safety Risk Management Framework, Murray ACE Swan Hill Inc. not only protects its underage students but also builds a culture of safety and improvement. Regular training, engaging with the community, and understanding legal responsibilities are key to creating a secure and nurturing environment for all students.

Date Endorsed by Committee of Management:

24-09-2024

Reviewed by:

Leanne Shannon-Kelson – Centre Manager

De-Anna Rullo – Compliance Officer